info:HR Release 7.x SQL

Client Installation Instructions

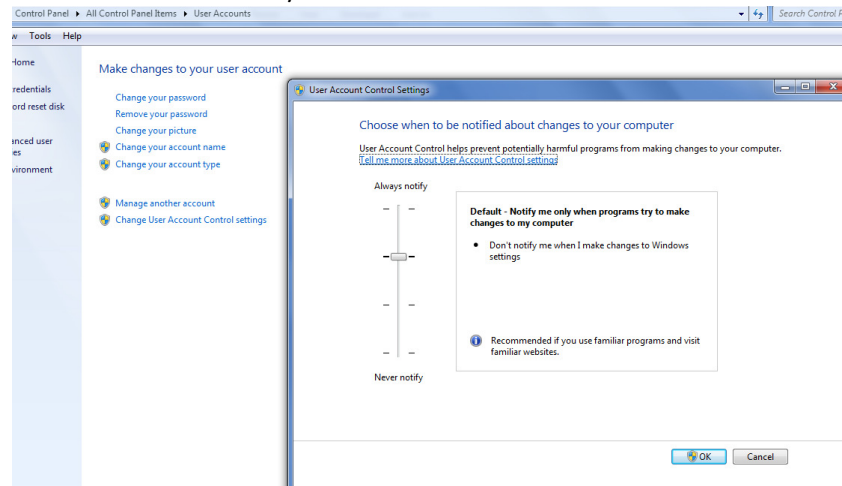|			
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1.0   Pre-Installation Steps

On Windows 7 and above 64-bit systems, *HKEY_LOCAL_MACHINE \ Software \ Wow6432Node \ HR Systems* registry key. All info:HR programs and files are installed in the info:HR folder where the reports reside.

To download the latest client installation file, you will need a file transfer program, e.g. FileZilla.
1. To log into our FTP site, provide the following credentials:
    a. Host: ftp.infohr.net
    b. Username: sftp3@ftp.infohr.net
    c. Password: HRSS-Client!
2. Two files will be in this folder, an installation application files and this document.
3. Download the "IHRSQLClient_NoMDAC.exe" file. Save this file to a folder accessible by the computer where you want to install info:HR.
4. Close the browser.

Before installing the client software:
1. Log into the computer as "Administrator".
2. Windows 7 users need to turn off the UAC (User Account Control) settings. This can be done via Control Panel / User Accounts. See screen shot below:
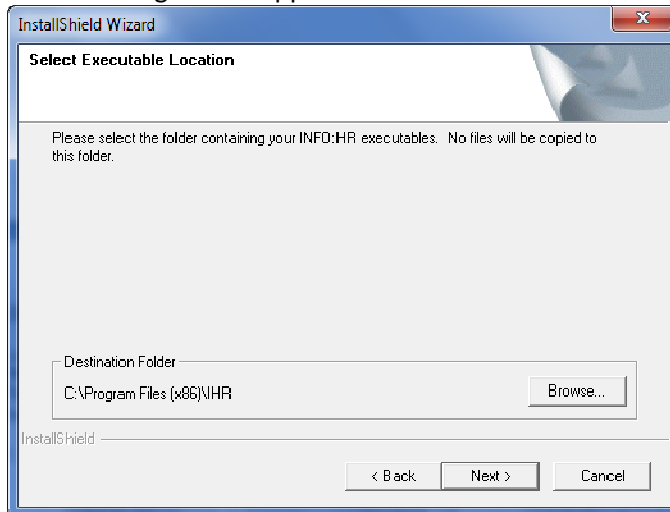

- Move the bar to "Never Notify" prior to the installation.
- After the installation and the ODBC has been set-up, move the bar back to its original location.

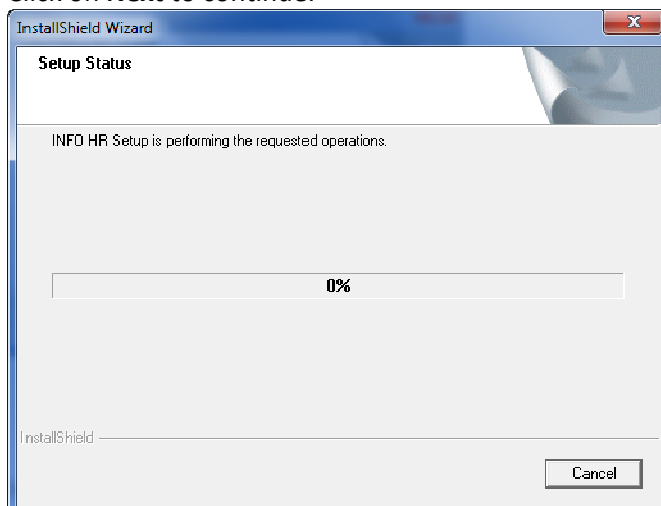Close **all** other applications before beginning the installation.

2.0   Client Installation Steps

1. Locate and double click on the client installation file. This file is normally called "IHRSQLClient_NoMDAC.exe". Refer to download step 3 in section 1.0 above. If you are a Windows 7 user, right-click on the info:HR icon and "Run as Administrator".

2. The program will begin an automatic file extraction. Once the extraction is completed, click on the **Next** button to continue.

3. The following screen appears:

InstallShield Wizard

Select Executable Location

Please select the folder containing your INFO:HR executables. No files will be copied to this folder.

Destination Folder
C:\Program Files (x86)\IHR   Browse...

InstallShield

< Back   Next >   Cancel

- Do NOT click on **Next** without changing the "Destination Folder". info:HR is very seldom installed in the Designation Folder defaulted above.
- Click on the **Browse** button to locate the folder where the info:HR **report** files are located. This location may or may not be a mapped drive.
- Once the location is selected, click on **Next**.

4. Click on **Next** to continue.

InstallShield Wizard

Setup Status

INFO HR Setup is performing the requested operations.

0%

InstallShield

Cancel

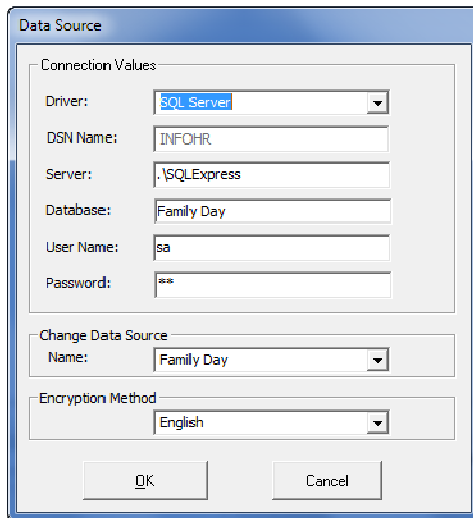- This screen will show the progress of the installation.

5. Once finished, you must select the option to restart your computer and click the **Finish** button.

   ⊙ Yes, I want to restart my computer now.

- Without the restart, info:HR will not properly be installed and will not run.

3.0   Setting Up the ODBC Connection

1. Once the computer has been restarted, you will need to create the ODBC connection to the info:HR database. To create this connection, you will need:
    a. Name of the server where the info:HR database resides.
    b. Name of the info:HR database. Normally, the database name is "infohr".
    c. SQL User Name associated with the info:HR database.
    d. Associated password for the user name above.

2. Locate the info:HR icon and double-click to open the program. If you are a Windows 7 user, right-click on the info:HR icon and "Run as Administrator".

3. Do NOT enter a User ID and Password. Click on **File / Data Source**.

- • Complete this screen with the exception of the last two boxes.

4. Click on **OK**. The system will say "**Data Source Registration Succeeded**". If the registration fails, the SQL Data Source will have to be added manually via the Control Panel. If this happens, please call HRSS Support for details.